



**North Peace Housing Foundation  
Board Governance Handbook**

<b>Section</b> 1.0 BOARD GOVERNANCE		<b>Subject</b> 1.5 ROLE OF THE BOARD CHAIR	
Page 1 of 1	<b>Board Motion</b> 50.04.19 REVISED 90.09.20	<b>Effective Date</b> 03 APRIL 2019	<b>Last Revised Date</b> Sept 2, 2020

**BOARD CHAIR  
ROLE**

The Board Chair shall ensure the integrity of the Board's governance process and shall represent the Board in all external communications.

Except as otherwise authorized by the Board from time to time, the Chair or the Chair's delegate shall be the only person authorized to speak on behalf of the Board. In all cases where the Chair's authority has been delegated in this regard, the Chair remains, nonetheless, accountable for the exercise of that authority.

Accordingly,

- 1) The Chair shall interest themselves in the units and lodges under the jurisdiction of the Management Body Board;
- 2) The Chair shall ensure that the Board functions in an orderly manner, consistent with both internal policies and rules, as well as with any requirements and limitations imposed by the Foundation's governing legislation. Without limiting the generality of the foregoing, the Chair shall ensure that:
  - a) Agendas, discussions and deliberations at meetings of the Board comprise only those issues under Board authority, and
  - b) Deliberations amongst Board members are unbiased, fully-informed and efficient.
- 3) In all matters of procedure, the Chair's ruling shall be considered final.
- 4) The Chair shall preside at meetings of the Board and shall enjoy all commonly-accepted privileges and authority commensurate with the role. Notwithstanding, the authority of the Chair shall not include:
  - a) The authority to hire or terminate the Chief Administrative Officer, nor
  - b) Such other matters as the Board may specifically delegate to others from time to time.
- 5) In the absence or inability of the Chair, the Vice-Chair shall perform the functions and shall enjoy the privileges of the Chair.

Adopted By: *Hazel Reintjes*  
Hazel Reintjes (Board Chair)

Date: *October 7, 2020*