



North Peace Housing Foundation

6780 – 103rd Avenue, Peace River, Alberta T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: clayton.bober@nphf.ca

To: The Board of Directors

From: Clayton Bober, Director of Finance

Re: Recommendations Following Audit Services RFP

Date: September 29, 2023

On August 31, 2023, NPHF solicited proposals from 5 accounting and auditing firms. These firms were chosen by surveying the neighbouring Municipalities and Housing Management Bodies for their recommendations. Responses were due on September 22nd. Responses were received from 3 of the 5, with one of those respondents regrettably declining.

Two proposals were received, Doyle & Company of Edmonton and MNP of Grande Prairie (incumbent). Both proponents have the capability and experience needed to provide financial audit services. Doyle & Company came in at \$28,000 plus travel while MNP comes in at \$42,450 plus administration fees and travel.

Recommendation:

Award the audit services appointment for fiscal years 2023-2026 to Doyle & Company.

Thank you for your consideration,

Clayton Bober
Director of Finance