

June 6, 2022

Mr. Jelke Schippers
Northbase
Box 6146
Peace River AB T8S 1S1

Dear Mr. Schippers:

RE: Notification of Contract Award – NPF-2022-002-A

This is to inform you that your bid dated April 21, 2022 for the above-noted work, in the amount of **\$41,175.70** has been accepted. The enclosed, duly signed, “Bid and Contract Form”, together with the Contract documents, constitute the Contract.

You are now authorized and instructed to proceed with the Contract.

Representative

The Representative for the purpose of administering the Contract will be:

Zbe Golec, Director of Maintenance
North Peace Housing Foundation
On Behalf of Alberta Social Housing Corporation
Email: zbigniew.golec@nphf.ca

Correspondence

When submitting invoices and/or correspondence related to this contract, please include the noted Contract Title and Contract Reference Number on the documents.

Payment

Funds will be paid in accordance with terms and conditions of the Contract. You are required to submit the documents *directly* to your Representative, including but not limited to:

- **Invoice for work completed:**
 - i. all the invoices must be billed to Alberta Social Housing Corporation;
 - ii. if one invoice is accounted for a number of projects, you must provide a breakdown to list the claim for each project;

iii. please note Alberta Social Housing Corporation is *not* subject to the G.S.T according to our November 22, 2021 letter attached to the Bid and Contract Package.

- **Current Statutory Declaration:** you are required to provide a current Statutory Declaration for each claim. The template of Statutory Declaration is attached in the Bid and Contract Package. Consultants are exempt from requiring a Statutory Declaration.
- **Current Insurance Policy:** prior to expiry of your insurance policy on our file, a renewal is required to be submitted.

Once the Representative receives all the appropriate documents and confirms the work progress and the quality of work, they will proceed with the payment process accordingly. You may contact your Representative if you have any inquiry.

We look forward to working with you on this contract.

Yours truly,

Monika.Bhardwaj
dwaj

Digitally signed by
Monika.Bhardwaj
Date: 2022.06.06
10:54:19 -06'00'

Monika Bhardwaj
Director

cc: Tammy Menssa, CAO, North Peace Housing Foundation
Zbe Golec, Director of Maintenance

Bid and Contract Form

1. Important Dates and Times

Date Invitation Issued April 5, 2022	Site Visit Date and Time April 14, 2022 10:00 am MST	Bid Closing Date and Time April 28, 2022 2:00 pm MST	Completion Date July 28, 2022
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2. Bid Submission Location/E-mail Address

Name and Address for Bid Documents: North Peace Housing Foundation 6780 103 Avenue, Peace River, AB. T8S 0B6	Bid Submission Email Address: zbigniew.golec@nphf.ca
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3. Contact Information and Inquiries

Contracts and Procurement	Inquiries Email Address: zbigniew.golec@nphf.ca
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4. Contract Name and Location

Building Grimshaw R & N 4	Municipal Address Unit 13-807, 4309 53 Street Grimshaw, Alberta
Contract Reference Number NPF-2022-002-A	Project ID 1242-2722-3172
	LINC Code 0013442611

5. Description of Work (the "Work")

Information for the work is in attached Schedule "B"

6. The Bid Documents

The entire bid package has 20 pages in total, including the cover page, copy of Bid and Contract Form, Schedule "A", Schedule "B", Addendums (if applicable), Instruction to the Bidders and General Conditions to the Contract, Address Label, Bid Submittal Checklist, Statutory Declaration of Payment Distribution and GST Exemption Letter.

7. Bid

We, the undersigned, having read the Bid Documents, including all issued Addenda (if any) and examined all conditions affecting the Work, are satisfied we understand the Bid Documents and declare ourselves competent to undertake and complete the Work by the specified completion date and hereby bid and agree to carry out the Work in accordance with the terms and conditions of the Contract Documents, for the stipulated price, **excluding GST**, of: *fourty one thousand one hundred and seventy five dollars and seventy cents* Canadian Dollars (\$ *41,175.70*)

(the "Contract Price") (Total In Words)		Total In Figures
Bidder's Full Name ("the Contractor"): <i>Jelke Schippers of Northbase</i>	Executed this <i>21st</i> day of <i>April</i> , 2022	
Bidder's Address: <i>Box 6146 Peace River AB T8S 1S1</i>	Authorized Representative	
Bidder's Corporate Registry Number/Business License# <i>NORT.006 - 797507290 (CEA)</i>	<i>Jelke Schippers</i> signature Type or Print Name	<i>Jelke Schippers</i> Witness or Seal
Ph: <i>780 - 618 - 6427</i> Fax: _____		
Email: <i>trading@telusplanet.net</i>		

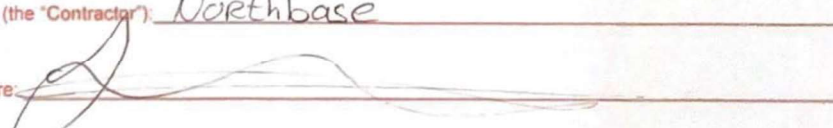
8. Bid Acceptance (ASHC OFFICE ONLY)

Accepted and executed this <u>6</u> day of <u>June</u> , 20 <u>22</u>
ALBERTA SOCIAL HOUSING CORPORATION
Signature <i>Monika.Bhardwaj</i> aj
Digitally signed by Monika.Bhardwaj Date: 2022.06.06 10:54:42 -06'00'
Print Name and Title Monika Bhardwaj, Director Capital Program and Project Delivery

Schedule A – Contract Pricing Breakdown

MB ID	Project ID	Building Name	Address	Contract Ref. Number	Breakdown of Contract Price
NPF	1242-2722-3172	Grimshaw R & N 4	Unit 13-807 4309 53 Street Grimshaw, AB	NPF-2022-002 -A	\$41,175.70
					\$
					\$
					\$
					\$
					\$
SUB-TOTAL \$					
CASH ALLOWANCE \$					
Total					\$41,175.70
<small>(please enter this amount in section 7 of the Bid and Contract Form)</small>					

Bidder's Full Name (the "Contractor"): Northbase

Authorized Signature: 

Print Name: Jelke Schippers Date: April 21, 2022