

Communications & IT Report – February 2020

As most of the Board members are aware, I was off work due to knee replacement surgery that took place on January 14, 2020. I returned, pretty much full time on February 17th.

Server Failure – The server failed on Sunday January 25th at about 2 PM. From home, I contacted Datto, our cloud backup provider, and had them spin up a virtual server, based on an image taken at 7PM the night before, and ready it for use. I advised Tammy of the failure and virtual replacement. On the following Monday morning, January 27th, I called the office at 8:00 AM and, using the Pulseway remote access software to assist users in the office, made sure that all of them had access to the virtual server.

On Sunday, February 8, I went to the office at about noon and initiated a physical server rebuild, after setting up the hard drives and testing them for stability, from the Datto device. The rebuild went very well and was completed by about 5 in the afternoon. I called the office Monday morning, and everyone had proper access. No productive time was lost and, no data was lost.

This was the second failure in a two to three month period for the server. Steps are being taken to move needed “Shared Folder” documents to a cloud based alternative to increase stability.

On February 5th and 6th I worked with Tammy & Clayton to ready all documents for the February 12th Board meeting and uploaded all documents to the website.

On February 7th I was, happily, able to travel with Hazel Reintjes to attend the public celebration and announcement regarding the Del-Air Lodge in Manning.

On February 10th I worked on Facebook posts acknowledging the Manning Announcement and thanking all parties, including our local MLA Dan Williams, for their part in making the Manning decision possible.

During my absence I was also able, again using our remote access software, to resolve IT issues for staff at our various locations.

Since getting back I have been catching up on work that arose in my absence and preparing for the upcoming Tenant Meetings, Trade Show, newsletters as well as the normal day to day tasks of the job such as day to day IT concerns and standard communication items. It’s great to be back and I’d like to thank all those who sent good wishes and the staff members and others who assisted me in being able to work at home on some projects.

Regarding the Governance updates, I should be able to be back on track at the next Board Meeting in April. We have completed thirteen of the twenty items in the table of contents. The areas we have left are: Board Remuneration, Board Association and Relationships, Meeting Protocols, Regular Meetings of the Board, Annual Meeting, Last Meeting of the Term of Office, and Annual Retreat.