

Board of Directors' Meeting

Wednesday June 5, 2019

Heritage Tower Lodge – 10213 – 103 Ave., Peace River, AB, T8S 1J8

Chairperson Reintjes called the meeting to order at 4:03 PM with the following members present:

County of Northern Lights	Reese, Brent
MD of Peace #135	Eastman, Sandra
MD of Fairview #136	Skrepnek, Ray
Northern Sunrise County	Boisvert, Dan
Town of Grimshaw	Thompson, Dirk
Town of Manning	Rycroft, Greg
Town of Peace River	Schamehorn, Byron
Village of Hines Creek	Reintjes, Hazel
Village of Nampa	Novak, Cheryl

Regrets:

Clear Hills County	Bean, Amber
Village of Berwyn	Montie, Ken
Town of Fairview	Macleod, Gord

Also present was Acting Executive Director, Tammy Menssa - Director of Human Resources and Housing Operations, Director of Finance, Clayton Bober and Director of IT, Communications and Stakeholder Relations, Don Good. Don Good acted as recording secretary

Agenda

63.06.19 Moved Novak that the agenda be accepted as amended with the addition of 4. Closed Session. b.2: FOIP Division 2, s. 25, Disclosure harmful to economic and other interests of a public body

Consent Agenda

64.06.19 Moved Rycroft, that the Minutes of the Board Meeting of May 10, 2019 be adopted as amended. Addition of "Carried" in two places.
Carried

65.06.19 Moved Eastman, that the Consent Agenda be adopted as amended.
Carried

Regular Agenda

66.06.19 Moved Boisvert, that Administration develop a policy regarding the monthly generative sessions encompassing the following: That the Monthly Generative Session be limited to 15 minutes per meeting, that no subjects, except for those covered by FOIP, be excluded, that items brought up must be forward thinking, that discussions must not include emergent responses to existing situations, that notes be kept recording general items of discussion, and that no agenda items may be added, nor motions arise from the sessions, however, a "Notice of Motion" process may be used to advise that a motion may/will be brought up at the next meeting.
Carried

- 67.06.19 Moved Reese, that the Long Service Awards Debrief be accepted as information.
Carried
- 68.06.19 Moved Skrepnek, that Administration develop a policy/procedure to adequately prepare for an emergency event in which there was a loss of essential services or a situation requiring that an successor to the CAO be named, and that a thank you, in general terms to all that assisted, be prepared for the newspaper and social media.
Carried

The meeting was recessed at 5:30 PM and reconvened at 6:15 PM

- 69.06.19 Moved Boisvert, that the 2019 Business Plan be accepted as amended.
Carried
- 70.06.19 Moved Reese that Administration proceed with the traditional Annual Resident Survey.
Carried

Governance

- 71.06.19 Moved Schamehorn that Administration be directed to review the Board Governance Table of Contents as approved and that that two or three items be brought to each Board Meeting depending on the detail of research and information needed to discuss fully. Also that the Director of It, Communications and Stakeholder Relations, in consultation with the CAO, be responsible for researching and recommending a proposed Policy for the consideration and approval of the Board and that any items not approved at that meeting be modified as requested and brought back to the next meeting for discussion and approval.
Carried

Closed Session

- 72.06.91 Moved Novak, that the meeting goes into closed session at 6:48 PM under FOIP Division 2, Exceptions to Disclosure s. 17, Disclosure harmful to personal privacy.
Carried

Meeting returned to open session at 7:48 PM

- 73.06.19 Moved Rycroft that the Organizational chart be accepted as presented.
Carried
- 74:06.19 Moved Novak, that the meeting return to closed session at 7:50 PM under FOIP Division 2, s. 25, Disclosure harmful to economic and other interests of a public body.
Carried

Meeting returned to open session at 8:03 PM

- 75.06.19 Moved Thompson that the letter be accepted as information.
Carried

Adjournment

Meeting Adjourned – 8:09 PM