



North Peace Housing Foundation

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Board of Directors' Meeting

Central Office – Peace River

March 29, 2023

Town of Peace River
Village of Hines Creek
Town of Grimshaw
Clear Hills County
County of Northern Lights
Town of Manning
MD of Fairview #136
Village of Berwyn
Town of Fairview
Northern Sunrise County

Schamehorn, Byron
Reintjes, Hazel
Wald, Wendy
Walmsley, Danae - Zoom
Schug, Kayln
Fredrickson, Trevor - Zoom
Hostetler, Joshua
Johnson, Nicole - Zoom
MacLeod, Gord
Boisvert, Dan

Regrets:

MD of Peace #135
Village of Nampa

Eastman, Sandra
Skrik, Perry

Brandon Sperling from MNP was in attendance, by Zoom, to present the Draft North Peace Housing Foundation Audited Financial Statements for the year ending December 31, 2022, and left the meeting after the presentation.

Also present: Executive Director, Tammy Menssa, Director of Finance, Clayton Bober and Director of IT, Communications and Stakeholder Relations, Don Good. Don Good acted as recording secretary.

Meeting called to Order at 4:00 PM

18.03.23 Moved MacLeod, that the Agenda be adopted as amended.
Carried

Note: Added items 4.a.iii – NSC Presentation Report (Verbal) and 4.d.iii Board Remuneration Policy.

Consent Agenda

19.03.23 Moved Hostetler, that the Consent Agenda be adopted as amended.
Carried

Note: Correction to Minutes – removal of duplicated phrase.

Regular Agenda

20.03.23 Moved MacLeod, that the North Peace Housing Foundation Audited Financial Statements for the year ending December 31, 2022, as delivered in draft form by Brandon Sperling, MNP LLP, be approved as presented.
Carried

Board of Directors' Meeting Minutes

Page 2

March 29, 2023

- 21.03.23 Moved Schug, that the Wi-Fi Availability Presentation be accepted as information and referred to Administration to further investigate options.
Carried
- 22.03.23 Moved MacLeod, that the Northern Sunrise County Presentation report be accepted as information.
Carried.
- 23.03.23 Moved Boisvert, that Policy 4.15 Health and Wellness Program be adopted as presented.
Carried
- 24.03.23 Moved Wald, that 6.6 Software License Policy be adopted as presented.
Carried
- 25.03.23 Moved Hostetler, that 6.7 Termination of Access Policy be adopted as presented.
Carried
- 26.03.23 Moved Wald, that 1.7 Board Remuneration Policy be amended by removing the Line in Section 4, "Travel – Based on the North Peace Housing Travel Reimbursement Schedule," to reflect that the Travel Rate will be based on the approved Canada Revenue Agency (CRA) Kilometric Rates, and that the Policy will be brought back at a future meeting for a full review.
Carried
- 27.03.23 Moved MacLeod, that the Board enter Closed Session – Del-Air Redevelopment Update – FOIP Division 2, Exceptions to Disclosure 24 Advice from Officials at 6:16 PM
Carried
- 28.03.23 Moved Schamehorn that the Board move out of Closed Session at 6:37 PM.
Carried
- 29.03.23 Moved Schug, that Administration proceed as directed.
Carried
- 30.03.23 Moved Schamehorn, that suggestions from the Strategic Planning Meeting item discussion be accommodated at the Strategic Planning Meeting.
Carried

Generative Session: Items

Discussion was held on Grant Funding

Next Meeting – May 3, 2023 – Del-Air Lodge, Manning

Meeting Adjourned 7:33 PM

Board of Directors' Meeting Minutes

Page 3

March 29, 2023

Hazel Reintjes
Board Chair

Don Good
Recording Secretary

Date

Date