



North Peace Housing Foundation

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Board of Directors' Meeting

Harvest Lodge – Central Office – Peace River

October 4, 2023

Village of Hines Creek
Town of Peace River
Clear Hills County
County of Northern Lights
Village of Berwyn
Northern Sunrise County
MD of Peace #135
Town of Fairview
MD of Fairview #136
Town of Grimshaw

Reintjes, Hazel (Chair)
Schamehorn, Byron
Walmsley, Danae – Zoom
Schug, Kayln – Zoom
Montie, Ken – Zoom
Boisvert, Dan – Zoom
Eastman, Sandra
MacLeod, Gord – Zoom
Hostetler, Joshua
Wald, Wendy – Zoom (Left at 4:59)

Regrets:

Village of Nampa
Town of Manning

Skrlík, Perry
Fredrickson, Trevor

Also present: Executive Director Tammy Menssa (By Zoom), Director of Finance, Clayton Bober and Director of IT, Communications and Stakeholder Relations, Don Good. Don Good acted as recording secretary.

Meeting called to Order at 4:01 PM

77.08.23 Moved Eastman, that the Agenda be adopted as Amended.
Carried

Note: Add “Board Members Roundtable” to future agendas

Consent Agenda

78.08.23 Moved Wald, that the Consent Agenda be adopted as presented.
Carried

Generative Session

No Discussion

Regular Agenda

- 79.08.23 Moved Hostetler, that the NPHF Options Analysis and Business Proposal Update be accepted as information as information.
Carried
- 80.08.23 Moved Schamehorn, that the Town of Manning Sidewalk Bylaw Compliance report be accepted as information.
Carried
- 81.08.23 Moved Eastman, that the Lodge Rate Schedule 2024 – 2025 be adopted as presented.
Carried
- 82.08.23 Moved Eastman that Administration examine options for Lodge rental rates for the 2025 – 2026 Lodge Rate schedule.
- 83.08.23 Moved Schamehorn that Garrison Manor Concerns verbal report be accepted as information.
Carried.
- 84.08.23 Moved Hostetler, that the Audit Appointment recommendation be adopted as presented.
Carried
- 84.08.23 Moved Schamehorn, that the Audit Appointment Policy be adopted with changes as noted.
Carried
- 84.08.23 Moved Hostetler, that the Board enter in to Closed Session at 4:59 PM: FOIP Division 2, Exceptions to Disclosure, 24 Advice from Officials (Del-Air Lodge Redevelopment), and FOIP Division2, Exceptions to Disclosure, 25 Disclosure harmful to economic and other interests of a public body (2023 Wage and Salary Negotiation) FOIP, Division 2, Exceptions to Disclosure, s. 17 Disclosure Harmful to Personal Privacy (CAO Performance Appraisal).
Carried

Note: Clayton Bober and Don Good left the meeting prior to the CAO Performance Review section at 5:58 PM and returned at 6:13 PM

Note: Tammy Mennsa left for 5 minutes during the CAO Performance Appraisal portion of the closed session while the Board deliberated, then returned for discussion.

- 85.08.23 Moved Eastman, that the Board come out of Closed Session at 6:14 PM
Carried

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86.08.23 Moved Montie, that the 2023 Wage and Salary review be adopted as amended.
Carried

87.08.23 Moved Eastman, that the CAO Performance Review be confirmed as discussed in
Closed Session.
Carried

Board Members Roundtable: No motions resulted from discussions.

Next Meeting – November 1, 2023 - Central Office, Peace River.

Meeting Adjourned 6:31 PM

Hazel Reintjes
Board Chair

Don Good
Recording Secretary

Date

Date