



North Peace Housing Foundation

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Board of Directors' Meeting

Harvest Lodge - Fairview

October 5, 2022 – 4:00 PM

Town of Peace River
Village of Hines Creek
Town of Grimshaw
Clear Hills County
County of Northern Lights
Town of Fairview
Northern Sunrise County
Town of Manning
MD of Fairview #136

Schamehorn, Byron (Zoom)
Reintjes, Hazel
Wald, Wendy
Walmsley, Danae
Schug, Kayln (Zoom)
MacLeod, Gord
Boisvert, Dan (Zoom) – left meeting at 5:21 PM
Rycroft, Greg
Hostetler, Joshua

Regrets
Village of Berwyn
MD of Peace #135
Village of Nampa

TBD
Eastman, Sandra
Novak, Cheryl

Also present: Executive Director, Tammy Menssa, Director of Finance - Clayton Bober (Zoom – left meeting at 6:29 PM) and Director of IT, Communications and Stakeholder Relations, Don Good. Don Good acted as recording secretary.

Meeting called to Order at 4:00 PM

59.10.22 Moved MacLeod, that the agenda be adopted as amended.
Carried

Note: Item added to the Agenda - 6(b)3 – ASCHA North Zone Meeting Report

60.10.22 Moved Boisvert that the Directors Report item – Del-Air Lodge – be moved to the main agenda as Item 6(b)4
Carried

Consent Agenda

61.10.22 Moved Rycroft, that the Consent Agenda be adopted as amended.
Carried

Generative Session: Items

No new items

Agenda

- 62.10.22 Moved Hostetler, the Lodge Rate schedule be adopted as presented.
Carried
- 63.10.22 Moved MacLeod, to approve the budget overage of \$1,300.00 and direct Administration to proceed with the installation of the irrigation system at Garden Court for the quoted price of \$39,800.00 plus GST with WaterWorks.
Carried
- 64.10.22 Moved Walmsley, that the ASCHA North Zone Meeting Report be accepted as presented.
Carried
- 65.10.22 Moved MacLeod, that a letter regarding environmental issues at the Del-Air Lodge be written, circulated to Board members and, in the absence of serious concern, be sent to the ministry.
Carried

Recess at 5:21 PM – Back from Recess at 6:17 PM

- 66.10.22 Moved Wald, that Acceptable Use of Technology Policy be adopted as presented.
Carried
- 67.10.22 Moved Rycroft, that the Capital Asset Valuation Policy be accepted as presented.
Carried
- 68.10.22 Moved MacLeod, that the Non-Sufficient Funds Policy be accepted with discussed changes.
Carried
- 69.10.22 Moved Hostetler, that the Security of Cash and Cheques Policy be accepted with discussed changes.
Carried
- 70.10.22 Moved MacLeod, the Board move into Closed Session at 6:29 PM.
FOIP, Division 2, Exceptions to Disclosure, s. 25 Disclosure harmful to economic and other interests of a public body. (2023 Wage and Salary Negotiation) and FOIP, Division 2, Exceptions to Disclosure, s. 17 Disclosure Harmful to Personal Privacy. (CAO Performance Appraisal).
Carried
- 71.10.22 Moved Wald, that the Board move out of Closed Session at 9:24 PM.
Carried
- 72.10.22 Moved Schamehorn, that the Wage and Salary COLA adjustment be adopted as discussed in Closed Session.
Carried

Board of Directors' Meeting Minutes

Page 3

October 5, 2022

73.10.22 Moved Walmsley, that the CAO Performance Review be confirmed as discussed
in Closed Session.
Carried

Next Meeting – November 2, 2022 – TBD

Meeting Adjourned 9:26 PM

Hazel Reintjes
Board Chair

Don Good
Recording Secretary

Date

Date