



North Peace Housing Foundation

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@nphf.ca

Board of Directors' Meeting

Harvest Lodge – Fairview, Alberta

September 6, 2023

Village of Hines Creek
Town of Peace River
Clear Hills County
County of Northern Lights
Village of Berwyn
Northern Sunrise County
MD of Peace #135
Town of Fairview
MD of Fairview #136
Town of Grimshaw
Town of Manning

Reintjes, Hazel (Chair)
Schamehorn, Byron - Zoom
Walmsley, Danae – Zoom (4:00) on-site (4:40)
Schug, Kayln
Montie, Ken – Zoom
Boisvert, Dan – Zoom (Entered at 4:45)
Eastman, Sandra
MacLeod, Gord
Hostetler, Joshua – Zoom
Wald, Wendy
Fredrickson, Trevor

Regrets:

Village of Nampa

Skrlík, Perry

Also present: Executive Director Tammy Menssa, Director of Finance, Clayton Bober and Director of IT, Communications and Stakeholder Relations, Don Good. Don Good acted as recording secretary.

Meeting called to Order at 4:01 PM

67.07.23 Moved MacLeod, that the Agenda be adopted as presented.
Carried

Consent Agenda

68.07.23 Moved Montie, that the Consent Agenda be adopted as amended.
Carried

Note: Punctuation errors were noted in the July 5, 2023, Minutes and spelling errors were noted in the Dashboard.

Generative Session

Discussion was held regarding Sea Cans and Covid upturn.

Regular Agenda

69.07.23 Moved Macleod, that Item 5.a.1 – Lodge Menu Changes report be accepted as information.
Carried

70.07.23 Moved Schug, that the Foundation enter into the agreement as proposed in Item 5.b.1 - North Peace Housing Option Analysis and Business Case Proposal with clarification on proprietary information.
Carried

71.07.23 Moved Eastman, that the CAO Annual Performance Appraisal be conducted electronically using Microsoft Forms.
Carried

72.07.23 Moved Boisvert that Kalyn Schug be nominated as a candidate for the ASCHA Board of Directors.
Carried.

The Board recessed for dinner at 5:44 PM

Dan Boisvert left the meeting at 5:45 PM

The Board returned from dinner at 6:30 PM

73.07.23 Moved Eastman, that the Remote Work Policy be accepted as presented using Option 1.
Carried

74.07.23 Moved MacLeod, that the Board enter in to Closed Session - Del-Air Redevelopment Update – FOIP Division 2, Exceptions to Disclosure, 24 Advice from Officials at 6:51 PM
Carried

75.07.23 Moved Eastman, that the Board come out of Closed Session at 8:01 PM
Carried

76.07.23 Moved Fredrickson that the Executive Director discuss the Manning Sidewalk Bylaw with Chief Administrative Officer - April Doll.
Carried

Gord MacLeod left the meeting at 8:05 PM

Next Meeting – October 4, 2023 - Central Office, Peace River.

Meeting Adjourned 8:20 PM

Board of Directors' Meeting Minutes

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Sept 6, 2023

Hazel Reintjes
Board Chair

Don Good
Recording Secretary

Date

Date