



North Peace Housing Foundation

6780 – 103rd Avenue, Peace River, Alberta T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@nphf.ca

To: The Board of Directors

From: Tammy Menssa, Executive Director

Re: Harvest Lodge Door Closures – Additional Budget Request

Date: January 23, 2024

I am writing to bring to your attention a concern regarding the planned purchase and installation of door closures at the Harvest Lodge in Fairview. As per the information gathered, the project budget will exceed the Foundation's authorized amount of \$70,000.00.

The original cost of the project was estimated at \$100,000.00; however, the Foundation was confident that we had found an alternate, less expensive solution. Several of the door closures were upgraded with new equipment, but unfortunately the upgrade did not solve the problem completely. We are now back to the original plan of changing out the full closure in 50 rooms.

The cost of the change out, including materials and labour, is \$87,115.00 plus GST. We would like to finish this project as soon as possible as it has extended over a number of years, and we anticipate that the cost of the materials will continue to increase over time.

Recommendation:

Approve the additional budget request of \$17,115.00 plus GST to change out the door closures in 50 units at the Harvest Lodge.

Thank you for your consideration,

Tammy Menssa
Executive Director



BOX 1853
FAIRVIEW, AB
T0H1L0

Estimate

Phone # 780-835-2093

| Date | Estimate # |
|------------|------------|
| 2023-12-14 | 133008 |

| Name / Address |
|-----------------------------------------------------------------------------------------------------|
| NORTH PEACE HOUSING FOUNDATION ATTN: ADMIN FINANCE 6780 103 AVE PEACE RIVER, AB T8S 0B6 |

| | |
|----------|---------------|
| P.O. No. | HARVEST LODGE |
|----------|---------------|

| Description | Cost |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| SUPPLY AND INSTALL DOOR CLOSURE(S) IN ROOMS (PER DOOR) LCN STANDARD 4310ME - 1597.30 + GST OUT OF SHOP LABOUR - 1 HR @ 145.00 + GST | 1742.30 |
| <p>*PLEASE NOTE - Due to previous availability and delivery issues from our previous supplier (12+ weeks with product still not delivered), we have changed suppliers and as a result the brand of product. The LCN Door Closure offers all the same functions as the SARGENT brand however has aprox 6 week delivery and is more cost effective</p> <p>THERE ARE 50 REMAINING ROOMS IN TOTAL THAT NEED TO HAVE THE DOOR CLOSURE TO BE CHANGED OUT: 111,112,113,201-208,210,211,212,213,214,216-226,,301-314,316-323, 325 GST on sales</p> | |

QUOTES WILL BE HONOURED FOR 30 DAYS

* 50% payment on account is required before ordering special order items

Customer signature signifies approval to MIDNIGHT Glass Ltd to proceed with providing the above items and/or services

| | |
|------------------|------------|
| Subtotal | \$1,742.30 |
| Sales Tax | \$87.12 |
| Total | \$1,829.42 |

Signature _____

GST/HST No. 706735685

E-mail fairview@midnightautoglass.ca

| | |
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| Quoted by | |
|-----------|--|