



## **North Peace Housing Foundation**

6780-103 Avenue, Peace River, Alberta T8S 0B6

Phone: (780) 624-2055 Fax: (780) 624-2065

---

To: All Staff

From: Tammy Menssa – Executive Director

Re: Manager of Human Resources (HR)

Date: September 11, 2023

---

I am pleased to introduce Kaitlin Noskey as the Manager of Human Resources at North Peace Housing Foundation. Kaitlin will report directly to the Executive Director and will play a vital role in overseeing and managing various HR functions within our organization.

In her role, Kaitlin will be responsible for a wide range of HR activities, including but not limited to policy management, recruitment, employee relations, learning and development, performance evaluation, compensation, benefits, and administering our wellness program. She will ensure that all HR practices align with applicable legislation and organizational policies of NPHF.

Kaitlin will work closely with all levels of management and staff to provide guidance, mentorship, coaching, support, and leadership in HR programs that are consistent with the values and strategic direction of NPHF.

Kaitlin brings a wealth of experience and a passion for human resources to our organization. She firmly believes that effective HR plays a pivotal role in an organization's success. Her background includes expertise in recruitment, benefit and pension administration, and employee relations. Her knowledge and dedication will undoubtedly contribute to the growth and development of our team.

Please join me in welcoming Kaitlin to the NPHF family; her first day will be Monday, September 25, 2023.

We believe that with Kaitlin's knowledge and experience, our HR initiatives will thrive and continue to support our ongoing commitment to providing exceptional services to our employees and clients. We look forward to her contributions and the positive impact she will make on our organization.

Sincerely,

Tammy Menssa  
Executive Director  
North Peace Housing Foundation

---