

Board Policy: Remote Meeting Attendance Policy Draft 2

Preamble:

The North Peace Housing Foundation holds the highest ideals of fostering strong relationships, constructive conversations, and maximizing opportunities for collaboration. Recognizing the importance of in-person interactions, the Board of Directors strongly prefers face-to-face meetings as they allow for the improved development of relationships, rapport building, and a deeper understanding of our facilities and assets.

For those participating in meetings via Zoom, the following parameters must be adhered to:

1. Camera On: All participants are required to have their cameras turned on throughout the duration of the meeting, ensuring visual engagement and facilitating effective communication.
2. Bandwidth and Meeting Requirements: It is the responsibility of each member to ensure that they have sufficient bandwidth and technical capabilities to meet the requirements of participating in Zoom meetings effectively.
3. Voting: Voting during remote attendance will only be valid when cast in the affirmative, ensuring transparency and accountability in decision-making processes.
4. Closed Sessions:
 - a. In cases where closed sessions are necessary, remote attendees must respond positively to affirm that:
 - i. They are alone and isolated so that they are not overheard.
 - ii. They are not recording the meeting in any manner.
 - iii. They are not taking notes.
 - b. Remote attendees not responding affirmatively, or not responding, will be excluded from the Closed Session

Remuneration for Remote Meeting Attendance:

To strike a balance between the importance of in-person interactions and accommodating remote participation, the following split rate remuneration policy will be implemented:

1. Full Remuneration: Each Board member will be allowed two unapproved remote meetings per term year, where they will receive full remuneration.
2. Half Rate Remuneration: Any unapproved remote meetings attended beyond the two allowed per term year will be remunerated at a reduced rate of 50% of the normal remuneration.

The following exceptions to attending in person are considered approved and will be remunerated at full rate.

1. Inclement Weather: When severe weather conditions exist, members may choose to attend meetings via Zoom instead of commuting.
2. Ill Health: In cases where a personal health condition prevents them from attending in person,
3. Instances where the CAO, in consultation with the Board Chair, may determine that a meeting is more appropriately attended by Zoom.

This policy aims to incentivize in-person attendance while still acknowledging the need for flexibility.

The Board of Directors is committed to upholding the highest standards of engagement and collaboration, ensuring that all members have equal opportunities to contribute effectively.

This policy shall be reviewed periodically to ensure its continued relevance and effectiveness.

Sincerely,

[Your Name] [Your Position] [Your Contact Information]