



North Peace Housing Foundation

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Email: tammy.menssa@nphf.ca

To: The Board of Directors

From: Tammy Menssa, Executive Director

Date: October 4, 2023

Re: NPHF Options Analysis and Business Case Proposal

At the September 6, 2023, Board Meeting, Board motion 70.07.23 was passed directing Administration to provide clarification on the following proprietary clause in Options Analysis and Business Case Proposal.

VII. This proposal contains information which is proprietary and confidential to the Consultant. This information is submitted in confidence for the sole purpose of permitting the recipient to evaluate the proposal. In consideration of receipt of this document, the recipient agrees to treat information as confidential and to not reproduce or otherwise disclose this information to any persons outside the group directly responsible for the evaluation of its contents, without the prior written consent of the Consultant. Disclosure of any information would result in undue loss to the Consultant.

This clause is a typical consulting provision that pertains to the proposal document. The primary purpose of Clause VII is to ensure that no unintended or deliberate advantage is granted to competitors (i.e., avoiding 'undue loss') concerning the proposal, scope, proposed process/methodology, and cost considerations.

There is an understanding that individual Board members have a responsibility to communicate with their respective municipalities, as is their duty, and reports can be utilized or shared to serve the purpose of work of the Foundation and the Member Municipalities.

Recommendation:

Accept as information.

Thank you for your consideration.

Tammy Menssa
Executive Director