



# North Peace Housing Foundation

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## Board of Directors' Meeting

Harvest Lodge – Fairview, Alberta

September 6, 2023

Village of Hines Creek  
Town of Peace River  
Clear Hills County  
County of Northern Lights  
Village of Berwyn  
Northern Sunrise County  
MD of Peace #135  
Town of Fairview  
MD of Fairview #136  
Town of Grimshaw  
Town of Manning

Reintjes, Hazel (Chair)  
Schamehorn, Byron - Zoom  
Walmsley, Danae – Zoom (4:00) on-site (4:40)  
Schug, Kayln  
Montie, Ken – Zoom  
Boisvert, Dan – Zoom (Entered at 4:45)  
Eastman, Sandra  
MacLeod, Gord  
Hostetler, Joshua – Zoom  
Wald, Wendy  
Fredrickson, Trevor

Regrets:

Village of Nampa

Skrlík, Perry

Also present: Executive Director Tammy Menssa, Director of Finance, Clayton Bober and Director of IT, Communications and Stakeholder Relations, Don Good. Don Good acted as recording secretary.

Meeting called to Order at 4:01 PM

67.07.23 Moved MacLeod, that the Agenda be adopted as presented.  
Carried

### Consent Agenda

68.07.23 Moved Montie, that the Consent Agenda be adopted as amended.  
Carried

Note: Punctuation errors were noted in the July 5, 2023, Minutes and spelling errors were noted in the Dashboard.

### Generative Session

Discussion was held regarding Sea Cans and Covid upturn.

**Regular Agenda**

69.07.23 Moved Macleod, that Item 5.a.1 – Lodge Menu Changes report be accepted as information.  
Carried

70.07.23 Moved Schug, that the Foundation enter into the agreement as proposed in Item 5.b.1 - North Peace Housing Option Analysis and Business Case Proposal with clarification on proprietary information.  
Carried

71.07.23 Moved Eastman, that the CAO Annual Performance Appraisal be conducted electronically using Microsoft Forms.  
Carried

72.07.23 Moved Boisvert that Kalyn Schug be nominated as a candidate for the ASCHA Board of Directors.  
Carried.

The Board recessed for dinner at 5:44 PM

Dan Boisvert left the meeting at 5:45 PM

The Board returned from dinner at 6:30 PM

73.07.23 Moved Eastman, that the Remote Work Policy be accepted as presented using Option 1.  
Carried

74.07.23 Moved MacLeod, that the Board enter in to Closed Session - Del-Air Redevelopment Update – FOIP Division 2, Exceptions to Disclosure, 24 Advice from Officials at 6:51 PM  
Carried

75.07.23 Moved Eastman, that the Board come out of Closed Session at 8:01 PM  
Carried

76.07.23 Moved Fredrickson that the Executive Director discuss the Manning Sidewalk Bylaw with Chief Administrative Officer - April Doll.  
Carried


Gord MacLeod left the meeting at 8:05 PM

Next Meeting – October 4, 2023 - Central Office, Peace River.

Meeting Adjourned 8:20 PM

  
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Hazel Reintjes  
Board Chair

DEC 6, 2023  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Don Good  
Recording Secretary

DEC 6, 2023  
\_\_\_\_\_  
Date