



NORTH PEACE HOUSING FOUNDATION

Job Description

Student
Last Revised Date: 01 Jul 2017

Job Summary

Reporting to the Housing Manager and under the direction of Lodge staff, the Student is responsible for assisting with food services during the supper meal and for the general cleanup after supper.

Hours of Work/Conditions

- Typically seven days a week (Sunday through Saturday)
- Typically three hours per day (16:30 to 19:30) with no break

Duties and Responsibilities

- To perform specific tasks as related to meal service
- To assist with the general cleanup/cleanliness in the kitchen and dining areas
- To serve as part of the staff team, ensuring that a high standard of service is provided to the residents
- To maintain a safe and pleasant work environment, follow safety regulations and actively contribute to a safe workplace

Knowledge, Skills and Abilities

- Must be able to communicate (read, write, speak and comprehend) in the English language at a Grade 10 level; competency test may be required
- Must be able to work as part of a team
- Self-motivated with a strong sense of responsibility
- Must have a warm, caring, upbeat and engaging personality
- Must be free of all communicable diseases and must maintain good personal hygiene

Qualifications

- Must be at 15-19 years of age and attending high school
- Must demonstrate a sincere desire to work closely with seniors and the vulnerable sector
- Must be available to work a set rotation

I acknowledge that I have reviewed and understand the job description for the position of Student. I understand that the job description may be modified from time to time according to operational needs as circumstances require. I agree to work according to the job description.

Employee Name (Print)

Employee Signature

Date Signed