



# North Peace Housing Foundation

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Email: tammy.menssa@nphf.ca

To: The Board of Directors

From: Tammy Menssa, Executive Director

Re: Westview Development Ad Hoc Committee Ratification and Terms of Reference

Date: April 28, 2023

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During the recent Strategic Planning meeting, the attendees proposed the creation of an ad hoc committee to review the current Westview Development Plan and provide recommendations on how to proceed with the project. The suggestion was met with agreement from all members in attendance, who recognized the importance of ensuring that the development plan aligns with the organization's long-term strategic goals.

The ad hoc committee will be tasked with conducting a thorough review of the existing plan, identifying any areas of concern or improvement, and making recommendations for how to move forward with the development in a manner that maximizes its impact and value.

The formation of the ad hoc committee is a critical step in the organization's ongoing efforts to develop and implement a comprehensive strategic plan that drives sustainable growth and success.

Recommendation:

1. Ratify the creation of the Westview Development Ad Hoc Committee.
2. Review the attached draft Terms of Reference and approve as presented or provide direction to Administration regarding any necessary changes.

Thank you for your consideration.

A handwritten signature in blue ink, appearing to read 'Tammy Menssa', is written in a cursive style.

Tammy Menssa  
Executive Director